

SEND Support at St James' School.
SENCO DR Gould

Before Your Meeting

Describe your concern that you would like to discuss with the SENCO or Class Teacher and try to be specific regarding your child needs.

Meet your child's Class Teacher or SENCO to discuss your concern and to be able to work with the school to support the child. Consent is needed for all outside agencies to observe your child and hold information about them.

Parents are advised to meet the outside agencies to be able to give additional information to gain a detailed picture of the child's needs. Parents will be notified of time and date and will be invited to meet with the outside agencies (CAT/PSS/EP)
When reports have been received arrange a meeting with a SENCO/Class Teacher to revise any intervention/recommendations. Parents will receive copies of the reports. Parents can liaise with the outside agencies over the phone or in school.

When application received, you may require assistance in completing forms and that of understanding the EH assessment and process so you can contact independent support - SENDIASS

If you disagree at any point you can ask to involve [SENDIASS](https://www.localofferbirmingham.co.uk/send-support-and-information-)

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If your child needs are clearly severe then an EHCP assessment can be requested.

Parents and SENDCo will agree on a plan of action using the Assess plan, Do, Review Cycles and decide together and which external assessment will be needed to support the child with in school.

Where despite the school having taken all relevant actions to identify and support the SEN of the child/young person and they have not made expected progress the school or parent should consider requesting an EHC Needs Assessment.

An EHCP can be requested by parent, young person, school or anyone else concerned about the child's SEN.

There may come a point at which you agree your child has made a significant progress and no further support is required.

At an arranged review meeting parents, SENDCo and Class teachers will discuss if the recommendations / interventions are working or not, and if any changes needed to be made as well as book a further review date. If progress is made, continue the cycle of Assess, Plan, Do, Review. However if you feel at any point the interventions are working you can apply for EHCP Assessment.

<https://www.localofferbirmingham.co.uk/send-support-and-information-2/sendias/>